

# TRANSITIONS SOLUTION

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Whether you're a corporation seeking to provide your employees with career transition services, or an individual desiring to realize your fullest potential, Furst Transitions is here to help.

Since 1971, we've provided effective career transition and career counseling services. We attribute our success to our focus on, and respect for, the individual.

## CAREER TRANSITION

Furst Transitions helps individuals prepare for a successful job search. Our team of professionals work one-on-one with clients to provide the services and resources they need to compete in today's job market.

### Personal Assessment

Our goal at Furst Transitions is to guide you to career fulfillment. Our consultants will work with you to build a thorough understanding of your:

- Wants and Needs
- Experience and Background
- Skills and Competencies
- Personality and Relational Style
- Salary Expectations
- Geographic Preference

### Coaching and Support

The hallmark of our success is the personal interaction we provide to every member in our program. Our team will coach you in the critical areas of Interviewing, Networking, and Salary Negotiation. With a wide array of tools and expertise at your disposal, you'll be prepared to communicate effectively with prospective employers and represent yourself to full advantage.

### Marketing Materials

Your resumé is only the beginning. Not only will we see to it that you have one that's effective and professional, we'll also work with you to develop the supporting documents you need to sell yourself effectively. Each document will be provided in formats compatible with the most universally used applicant tracking systems.

Your marketing materials will include:

- Marketing Assistance
- Professional Custom Resumé
- Networking Letter
- Cover Letters
- References

### Custom Research

Our consultants are committed to providing you with the information and "market intelligence" you need to execute an effective career search. Whether it's compiling a list of employers who have need of your skills, or researching a company prior to an interview, we make sure that you're optimally prepared.

### Facility Support

It is vital to your job search that you have a quiet and well-appointed place to work. We offer private, professional office space from which to conduct your search. Easy access to phones, fax, copiers, and computers will help you be as productive and efficient as possible.